GENERAL GUIDANCE

- Candidates shall be required to apply online for admission:
    a. They will be required to get the print-out of Application Form, sign it and submit along with required documents.
    b. Application processing fee of Rs. 2,900/- generated through online portal, is required to be paid in designated branches of banks.
    c. Candidates may apply under both categories through the same online admission process.
- All such candidates whose name appeared in merit list and are called for admission should submit the following documents within the specified dates:

- **Original Documents (to be retained by the Institute)**
    a. Domicile
    b. Affidavit of non-political activities
    c. HSC / Equivalent Marks Sheet
    d. Equivalence Certificate from IBCC, if applicable
    e. Hafiz-e-Quran Certificate, if applicable
    f. Migration Certificate, if applicable

- **Other Documents (Two Attested Photocopies)**
    a. Copies of all the original documents mentioned above.
    b. SSC or Equivalent Examination Mark sheet and Certificate.
    c. Admit Card of Pre-Admission Entry Test.
    d. Passport Size Photographs (02 Nos.)

- Original documents retained by the Institute will be returned after the completion or termination of the studies at this Institute.

Applicants are advised that they should retain enough attested photocopies of their documents/ certificates as the originals are not likely to be returned during their period of study at the Institute.

- Application Form, all fee and documents attached with the Application Form shall not be returnable.
- Incomplete applications shall not be considered.

- The complete online application along with proof of payment of processing fee must reach to the Admission Office of the Institute on the date notified for the submission of Admission Form by the Institute in the Press and Website. Any application received after this date or found deficient in any respect will be summarily rejected. Any certificate or matter in addition to the specified requirement shall be treated as irrelevant and discarded.

Candidates are directed to write their names, Father Name & Date of Birth in Online Admission Application as mentioned on their SSC/Equivalent Certificate.

ELIGIBILITY CONDITIONS

- Applicant must have passed either Higher School Examination (HSC) from any authorised Board of Education in Pakistan OR an Equivalent Foreign Examination recognized as such by the Institute OR have appeared in any such examination and waiting for final results. In this case A-level candidates will be required to submit the A Level Grade Sheet along with IBCC Equivalency Certificate latest by Mid-January 2025.
- Admission of such students shall remain provisional subject to the fulfilment of all requirements. In case of noncompliance, their admission shall be liable to be cancelled. All Candidates should fulfill the following conditions (after announcement of respective results):
    a. The year of passing the examination held should not be earlier than the three years immediately prior to submission of application.
    b. Each applicant should have obtained at least 50% marks in HSC-1.
    c. The applicants who have passed HSC-I examination and are waiting for HSC-II result after appearing in the respective examination shall have their application accepted provided, they had obtained at least 50% marks.
    d. For admission in any undergraduate Programme, subjects examined at the HSC or Equivalent level must include Pre-Engineering, Pre-Medical or Computer Sciences.
    e. An applicant should have passed Pre-admission Entry Test of this Institution

with at least 50% marks with subject of Physics / Chemistry / Computer Science and Mathematics / Biology depending upon their respective background in HSC (or equivalent).

N.B: *All these tests have validity of one year. Hence, the current year result will only be considered.*

DETERMINATION OF MERIT POSITION

- The overall merit in respect of candidates for admission shall be determined according to the following criteria:

> **Merit Score = 20% (SSC / O-level Marks) + 30% (HSC / A-level Marks) Equivalent) * + 50 % weightage to Entry Test**

* For candidates already completed HSC/A-level/Equivalent examinations will be dealt as per policy

- Candidates having appeared in any Equivalent Examination / Foreign Examination including A-Level and 12th Grade shall have their O-level / 10th Grade equivalent marks (As mentioned in respective IBCC Equivalency Certificate) to be considered with 50% weightage in place of HSC-I.

- Candidates having passed their HSC/Equivalent Examination during earlier years will have 50% weightage to their complete result of HSC / Equivalent Examination.

- Entry Test Marks indicate marks obtained in Institute Pre-Admission Entry Test or equivalent marks as obtained in any other test as recognized by the HITMS.

- The admission offered based upon above merit shall remain provisional till the submission and subsequent verification, (for relevance authorities), of final HSC or Equivalent Mark Sheet or IBCC Equivalency Certificate (for foreign exams only) with minimum 50 % marks obtained (55% marks for certain disciplines). In any case the final Mark Sheet for HSC must be submitted before 30th December, 2024 as otherwise the admission will be liable to be cancelled.

- For applicants who have passed their qualifying examination in, 2022 or in 2023 their merit positions for the purpose of admission shall be determined after deduction of **5** marks/year from the total obtained in their respective qualifying examinations. The same deduction shall apply in case of improvement.

- In case of tie for merit position in the selection for admission, the tie shall be resolved by the aggregate marks obtained in HITMS Pre-Admission Entry Test shall be the criterion for resolving the merit.

MARKS FOR HAFIZ-E-QURAN

- Any applicant who is Hafiz-e-Quran and has passed HITMS entry test shall have 20 marks added to the HSC / equivalent marks obtained by the candidate. He/ She shall have to provide the original Sanad of Hafiz-e-Quran from Wafaq-ul-Madaris and be prepared to appear and qualify in a Hafiz-e-Quran test as notified by the Institute.

REJECTION OF APPLICATION

- The Rector of the Institute will be the competent authority to reject any application and to cancel admission without assigning any reason.

- The application shall be rejected summarily in case applicant is found guilty of any suppression or misrepresentation of material facts at any stage. The Rector can further debar him from seeking admission in the Institute.